



"Jaclyn Harman"

[REDACTED] b(6)

To <wendy.thompson@gsa.gov>

cc

bcc

05/08/2009 12:24 PM

Subject RE: Swanton Rt. 78

I am aware that it is our responsibility to hire someone to take care of the yard work. However, I had heard that he might know of someone in the area and we had been waiting to hear but had not gotten a referral or contact. If he or any of the other officers know of someone we would appreciate a name and telephone number...jackie

-----Original Message-----

From: wendy.thompson@gsa.gov [mailto:wendy.thompson@gsa.gov]

Sent: Friday, May 08, 2009 10:37 AM

To: Jaclyn Harman

Subject: RE: Swanton Rt. 78

Jon Letroneau is not responsible for finding someone to mow the lawn.

As

the Property Owner that is your responsibility. If John know of someone then he can refer them to you but it is up to you as the Landord to provide

that service for the lease agreement.

Wendy J. Thompson

GSA Building Management Specialist

P.O. Box 1368

11 Elmwood Ave., Rm 109

Burlington, Vermont 05402

Office (802) 951-6375

FAX (802) 951-6613

[REDACTED] b(6)

"Jaclyn Harman"

To

[REDACTED] b(6)

<wendy.thompson@gsa.gov>

cc

05/08/2009 10:26

AM

Subject

RE: Swanton Rt. 78

Yes, that John. Now, I had that info second-hand so it may not be right. But again we can get on in tomorrow.

I was referring also to some work that was done on the catch basin cuz we have had problems with that draining and we had someone come in to do some fixing.

The Border Patrol bldg is on our agenda tomorrow so will report back to you.

-----Original Message-----

From: wendy.thompson@gsa.gov [mailto:wendy.thompson@gsa.gov]

Sent: Friday, May 08, 2009 10:17 AM

To: Jaclyn Harman

Subject: RE: Swanton Rt. 78

Jackie,

I am not sure if # 3 contributed to the previous septic issue or not since the catch basin that I am referring to is on the opposite side of the

building and parking lot from the area where the septic repairs were made.

The lawn seem to have crept onto the the drain cover of the catch basin and needs to be cleared ASAP.

Are you are refering to John Letorneau as the John that was going to find someone to mow the lawn?

Wendy J. Thompson
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b(6)

"Jaclyn Harman"

To

b(6)

<wendy.thompson@gsa.gov>

cc

05/08/2009 10:06

AM

Subject

RE: Swanton Rt. 78

The gentleman who was taking care of the lawns last year came in to the building and said he was finished and I thought John had mentioned that he was going to find someone else. If not we will follow through. We are having our monthly meeting tomorrow and I will bring it up and we will get someone hired.

We have been working up there to try and get the septic system working better and the drainage and #3 may be a residue of that. We will also get that checked out.

-----Original Message-----

From: wendy.thompson@gsa.gov [mailto:wendy.thompson@gsa.gov]

Sent: Friday, May 08, 2009 10:01 AM

To: Jaclyn Harman

Cc: john.letourneau@dhs.gov

Subject: Swanton Rt. 78

Jackie,

Yesterday, 5/7/09, I performed a site visit and found the following items that need addressing....

1. Lawn mowing, when weather permits
2. Dirt and grass has accumulated around the catch basin on the north side of the parking lot making it difficult for water to drain into the catch basin. This needs to be addressed immediately due to the continuing rainfall.
3. There is ponding in the gravel area just east of the parking lot to the right of the dumpster. This hole needs to be filled and level to provide proper drainage.

If you have any questions please feel free to contact me.

Thank you,

Wendy J. Thompson
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